

CONSOLIDATED CO-OP

NEWSLETTER

Office Email : consolidatedscottsdale@gmail.com

September 2018

Co-Op Website

Consolidated Cooperatives of Scottsdale East Inc. website name is www.consolidatedcooperatives.com. The Co-Op's website contains a lot of useful information for example, you can find the Rules and Regulations, Articles and By-Laws, as well as submit work orders online to the front office.

Open Board Meetings

Monthly Open Board Meetings are held every third Thursday of the month. Meeting Agendas are posted in the bulletin box next to the mailboxes. All members are encouraged to attend. Members may pick-up copies of approved minutes in the front office during business hours. Members may also obtain minutes through the Co-Op

Website Members will need a password to view the minutes. (Call/email front office for password)

Maintenance Assistant

All members needing maintenance service please call or email the front office and put in a work order. Maintenance crew does **not** carry blank work orders. The Co-Op has an emergency after hour's maintenance Service for members at **no**

Extra charge. Please don't hesitate to call if you have no cooling or heating or plumbing issues over the weekend. Waiting will only make the problem a bigger problem. Members can call the front office and listen to the recording to obtain the name and number for the person on call. Management urges members to go through the Proper steps in obtaining maintenance service.

Landscaping

The water has been shut off to kill off the rye grass. The landscapers are preparing the Co-op's lawn for winter grass. The grounds will be scalped in the next week or two. Once the winter seed is down and starts sprouting, please refrain from walking on new grass until it has been cut at least two or three times. The front office would appreciate members help with reporting any broken sprinklers.

Monthly Dues

Monthly Dues are due the 1st of every month. The last day to pay your monthly dues without a late fee is the 15th of the month by 4pm. There is a drop box located next to the front door. If a member is experiencing financial difficulties, please don't hesitate to talk to management. When payments are submitted to the front office, please make sure your unit number is noted

on the check or money order if it is not preprinted, to insure payment is credited to the right account. One last tip the front office would like to give on payments. Do not write over any of the numbers located at the bottom of checks or money orders, it makes it harder for the check scanner at the bank to properly read the check or money order.

Almost Done !

The Co-Op will be finishing the roofing project this fall. Woohoo!! Just as a friendly reminder to Hollyhock members. During the installation of the new roof, Members will experience 3-5 days with no heating or cooling. Management will do their best to schedule roof tear off at a point when the weather temperatures will not freeze members or turn your units into a sauna. Please let the front office know if you are in need of a space heater. Cross your finger and pray that Mother Nature will cooperate with us. Last but not least, if your unit is connected to the main antenna on the roof, you will need to call the front office and ask to be reconnected. Oh and one more thing, if you have dish or direct t.v. and your satellite is **not** correctly installed. Maintenance will take it down and member will be responsible for reinstallation.

Jayson Hunt, Property Manager

Office Number: 480-947-3941

Emergency Access to Units

The Co-Op rules and regulations states that in the case of an emergency, maintenance will enter the unit if the front office / maintenance are not able to reach the member who resides in said unit. The Co-Op considers a bona fide emergency to be broken water pipes, sewer backups and matters of a true health and safety nature. It is the member's responsibility to provide the front office with a copy of front door key. If for some reason the front office does not have keys to said unit. Maintenance will drill lock out and member will be charged for repairs to front door locks. Co-Op members please make sure the front office has a valid number where you can be reached at.

Family Fun !

Scottsdale has tons of family activities to take advantage of. If you have access to the internet, look up Scottsdale activities for Halloween. The Arizona State Fair is almost here as well. The first day of the fair is October 5th.

Help !

If any member would like to make any suggestions for information that would be great to put in the newsletters, please don't hesitate to email them to consolidatedscottsdale@gmail.com

Bianca Campos, Admin.Assistant

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